

## **Albany Unified School District Internet Acceptable Use Policy and Student Agreement**

Use of the District's computer network is a privilege to students and staff. That privilege is conditioned upon the responsible and proper conduct of the users. All Students in grades 6 through 12 will be given an AUSD email account to be used for school business. The account is restricted to emailing within the AUSD domain. Students cannot email to anyone outside of AUSD. Each student given access will participate in a discussion with a staff member regarding the efficient, ethical and legal use of the network. Students and their parents will then sign this agreement signifying their understanding of, and agreement to its terms.

The signatures at the end of this document are legally binding and indicate that the parties who are signing have read the terms and conditions carefully, they understand their significance and are agreeing to abide by them.

### **Terms and Conditions of this Contract**

**Privileges:** The use of electronic information resources is a privilege. Inappropriate use will result in the loss of computer services, disciplinary action, and/or referral to legal authorities. An administrator or faculty member has the right to request, for cause, that the System Administrator denies, revokes, or suspends a user's network access.

**Acceptable Use:** The use of the network account must be in support of the educational, business and/or research goals and objectives of Albany Unified School District. Each user is personally responsible for this provision at all times when using network services. Use of other organizations' networks or computing resources must comply with the rules of that network.

Use only first name and last initial of yourself or other students. Do not reveal information, i.e., home address, phone numbers, password, or social security numbers; this also applies to the personal information of others.

**Network Etiquette:**

Be polite. Never send, or encourage others to send messages that are abusive, obscene or threatening. Use appropriate, respectful language. Remember that you are a representative of your school and district when you are on-line. Use electronic mail appropriately. Electronic mail (e-mail) is not guaranteed to be private. Any message relating to or in support of illegal activities must be reported to the authorities.

**Vandalism:** Vandalism is defined as any malicious attempt to harm or destroy property of another user or any other agencies or networks that are connected to the Internet. This includes, but is not limited to, the uploading, downloading or creation of computer viruses. Vandalism is strictly prohibited and will result in termination of privileges.

**Security:** Security on any computer system is a high priority with multiple users. Do not use another individual's account. If you identify a security problem, notify your teacher or Systems Administrator at once.

**Unacceptable Use:**

Any transmission or reception of pornographic or sexually explicit material is prohibited. Transmission of any material in violation of any local, state or federal law is prohibited, including but not limited to: copyrighted material, threatening or obscene material that could be construed as harassment or disparagement of others based on race, gender, age, or sexual orientation, or material protected by trade secrets.

Commercial activities by non-profit institutions are generally not acceptable.

Use of product advertisements or political lobbying, including lobbying for student body office, is prohibited.

**Do** not use the network in any way that would disrupt network use by others.

**Fee Services:** You may **NOT** use the AUSD's electronic information resources to access any data base service or to download data or software, which charges a fee for such service or access, without express permission of a sponsoring teacher. If you do any of the foregoing, you are liable for any and all charges and are subject to disciplinary action.

**Services:** Albany Unified School District makes no warranties of any kind whether expressed or implied, for the service it is providing and will not be responsible for any damages you suffer while on this system. Use of any information obtained via the District's network is at your own risk. AUSD specially denies any responsibility for the accuracy of information obtained through electronic information resources.

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\_\_\_\_\_, (Student-print name) have carefully read the attached information and agree to follow its guidelines exactly, or accept the appropriate consequences.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I have read the above information and have discussed it with my child. I have stressed the importance of these guidelines and we understand that if these guidelines are not followed, there will be appropriate consequences for my child.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date